

WASHOE COUNTY CHILD CARE ADVISORY BOARD MEETING MINUTES

DATE: October 25, 2023

PLACE: Washoe County Commissioners' Chambers and via Zoom

MEMBERS

PRESENT: Kristin Mareno, For Profit Child Care Provider (Center)
Brett Lee, Truckee Meadows Fire Protection District
Dianna Karlicek, Environmental Health Services, Northern Nevada Public Health
Lindsey Klaes, Washoe County Human Services Agency

MEMBERS

PRESENT

VIA ZOOM: Haley Hamel, Child Development Specialist
Kelissa Shirane, Northern Nevada Public Health

MEMBERS

NOT

PRESENT: Ryan Putzer, For Profit Child Care (Center)
Harmony Shreve, For Profit Child Care (Home)
Angela Nolan, Recipient of Child Care Services
Candace Dietrich, Recipient of Child Care Services
Tiffany Dyer, Nevada State Division of Child and Family Services
VACANT POSITION, Recipient of Child Care Services
VACANT POSITION, City of Sparks

Item 1: Roll Call

Roll call was taken. Four board members were present in person, two board members were present via Zoom, and four board members were not present. Two board positions are currently vacant.

Item 2: Approval of Minutes from March 8, 2023 Meeting

Meeting minutes from March 8, 2023 meeting were approved.

Item 3: Department Update (Lindsey Klaes)

Heather Jessop joined the childcare licensing team at Washoe County Human Services Agency in April 2023, filling the vacancy left by Victoria Bowers' departure in January 2023. Ms. Klaes said that Ms. Jessop has jumped in and been out there learning the ropes and getting acquainted with Washoe County providers, and that the Agency was happy to have her.

The background check system for child care providers and staff changed as of October 9, 2023. The State Child Care Licensing Department transitioned all providers, giving them access to the State's background system, Nevada Automated Background System (NABS). Child care

providers can upload background clearance paperwork on their employees into the NABS system using their own account, which eliminates Washoe County as the middleman. Washoe County Human Services Agency will continue to support providers as much as possible and direct them where to go if necessary.

Item 4: Board Positions (Lindsey Klaes

There are two current Board position vacancies. One position is for a Recipient of Child Care Services, and the other position is for a City of Sparks Representative. Lindsey Klaes invited several child care recipients to attend tonight's meeting via Zoom so they could observe to see if they would be interested in applying for the vacant Recipient of Child Care Services position.

Brett Lee inquired if the position needing to be filled by City of Sparks is due to Chris McCubbins' retirement at Sparks Fire Department, and if the person would need to be within Sparks Fire Department. Lindsey Klaes advised that the person who fills the position would not necessarily have to be within the Fire Department but would need to have knowledge of fire codes. Mr. Lee will reach out to his contacts in City of Sparks to inquire if anyone may have an interest in filling the vacant position. There will also be a couple of vacancies coming up in Spring of 2024.

Item 5: Next Meeting Date March 13, 2024 from 9:00a.m. – 11:00a.m.

The next Washoe County Child Care Advisory Board meeting is scheduled on March 13, 2024, from 9:00a.m.–11:00a.m.

Item 6: Public Comment on Items Not on Agenda

Rebecca Vizina, with UNR Cooperative Extension's Infant Toddler Child Development Associate Coaching Program, approached the podium expressing her gratitude for this Board and her continued encouragement for continued collaboration within all Early Childhood Education and Development.

Patty West from Children's Cabinet spoke via Zoom inquiring if the applicant of a child care license is allowed to attend the Planning and Zoning Department meetings pertaining to their facility. Lindsey Klaes advised that, yes, it is her understanding that the applicant is allowed to attend and encouraged applicants to reach out to their licensing worker for assistance in attending Zoning and Planning meetings pertaining to their facility. Brett Lee advised that the applicant is welcome to contact the Zoning or Planning Department to ask for the date/time of the meeting for their facility and advise that they would like to attend.

There were no other public comments.

The meeting was adjourned at 6:19p.m.